



# SS INSTITUTE OF PHARMACY

(A unit of VS Educational & Charitable Trust)

Approved by Tamilnadu Government & Pharmacy Council of India, New Delhi.  
Affiliated to the Tamilnadu Dr. M.G.R. Medical University,  
and The Directorate of Medical Education, Chennai.

Place: Sankari  
Date : 02-05-2025

## REQUISITION LETTER

From

C.kalaiselvi,  
SS Institute of Pharmacy,  
Sankari – 637301.

To

The Principal,  
SS Institute of Pharmacy,  
Sankari – 637301.

Respected sir ,

Sub: Request permission to conduct a Academic Audit – Reg

I would like to inform you that our SS Institute of pharmacy has planned to conduct a Academic Audit on 09.05.2025 at IQAC CELL at SSIP. So, I kindly request you to permit us the same. The proposal and schedule of the program is enclosed with this letter for your kind perusal and permission.

Thanking You

Yours Sincerely,



*permitted*  
*gmmr*

**PRINCIPAL,**  
**SS INSTITUTE OF PHARMACY,**  
**KUPPANUR (PO), SANKARI (TK),**  
**SALEM - 637301.**



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and The Directorate of Medical Education, Chennai.

## INTERNAL QUALITY ASSURENCE CELL ACADEMIC AND ADMINISTRATIVE AUDIT CIRCULAR

06.05.2025

**Sub:** External Academic Audit for the academic year (2024-25)

The schedule for the External academic audit and venue is given below

S.No.	Department	External Audit Member	Date	Venue
01	B.PHARM	Dr.K.SUMATHI Professor Annai JKK Sampoorani ammal College of Pharmacy,Komarapalayam	09.05.2025 Time: 10.00 AM	IQAC Cell SSIP

All the faculties are requested to keep the documents ready for the external audit.

COPY TO

Principal

IQAC

Office file

  
IQAC coordinator



  
PRINCIPAL

PRINCIPAL,  
SS INSTITUTE OF PHARMACY,  
KUPPANUR (PO), SANKARI (TK),  
SALEM - 637301



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## IQAC - External Academic and Administrative Audit Report

(AY 2024-2025)

**Date:09.05.2025**

Particulars	Satisfactory	Need to Improve	Suggestions/ Recommendations
<b>1.Academic Activities</b>			
<b>a. Faculty Related</b>			
Course Files	Yes		One course file from Ist semester checked randomly. CO-PO attainment method need to be propagated to the faculty and students.
Lecture Notes PowerPoint, Video lectures etc	Yes		More ICT tools can be used apart from the conventional Power point and YouTube videos. The posted materials need to be open for peer access.
Outside world participation		few is available	Faculty may be encouraged to have more interaction with peers, industry etc.,
Industry interaction, MoUs & its utilization		Yes	Available but the activities are to be improved.
<b>b. Student Related</b>			
Test Performance Report	Yes		Well maintained in the department
Outside world participation – Co curricular activities & Extra-curricular activities		Yes	Students' participation in the activities are very less. One way of improving this activity is to include for the internal mark calculation.
<b>c. Labs Related</b>			
Seminar/Workshop/FDP organized		Yes	Conducted but very less number. Can be set a target.
Guest/Expert Lecture/Value added courses	Yes		Only two programs were conducted
Coaching for competitive exams & placements		Yes	For higher studies, classes are conducted by the internal faculty. For Placement the faculty have no idea.
Professional Society activities	Yes		It is better to have a annual plan at the starting and list of programs conducted to review the effectiveness of the planning.





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and The Directorate of Medical Education, Chennai.

Class Committee Meeting & Mentoring	Yes		Each classes is following different formats. IQAC cell has given a new format. Need to be followed. The model of the CMC may be changed and only the grievances can be sent to the principal along with the action taken and impact analysis.
Student Progress report	Yes		Well maintained but authentication signature is missing.
Action taken report for students feedback		Yes	Feedback is received for 10 marks. A cut off need to be fixed and the faculty with less than that in each criteria some kind of action need to be taken to improve. Normally the cut off will be 75%.
Lab stock register, Lab Maintenance & Service Register	Yes		Maintained in the Individual labs.
Minutes of Meeting file	Yes		Each Classes is following different formats. IQAC cell has given a new format. Need to be followed.
2.Finance			
Budget allotted & utilized for :			
Labs		Yes	No common format for Budget, sanctioned by the authorities, utilization of the budget details and explanation for not utilizing fully or above the budget spent. The department libraries may be established.
Association activities	Yes		
Library		Yes	
3.Research & Development activities			
Publications in Conference / Journals (Faculty & Students)		Yes	In general, the R&D activities need to be improved.Further student projects may be converted to papers or projects. More awareness can be created among the faculty for submitting more number of projects for the funding to the govt agencies.
Funds received		Yes	
Patents applied/received		Yes	





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and The Directorate of Medical Education, Chennai.

Conference organized		Yes	
4.Placements			
Placement training by Centralized Placement Cell (CPC)		Yes	
Placement Details			
Core Companies	Yes		The average salary is very low.
IT Sectors			
5. IQAC, Exam cell & Office			
IQAC		Yes	<ul style="list-style-type: none"><li>Quality Plan can be prepared based on NAAC criterions.</li><li>Knowledge level in subject, Question Paper need to be at higher level.</li><li>PSO statements need to be specific to the departments</li><li>IQAC formats should be implemented with effective from a date</li><li>CO,PO,PEO,PSO-understanding among stake holders needed</li></ul>
EXAM CELL and COE office	Yes		<ul style="list-style-type: none"><li>Follow Anna university exam regulations</li><li>Strong room may be expanded</li><li>Action taken on malpractice may also be maintained in the exam cell</li></ul>
OFFICE	Yes		Well maintained in the office.
6.Facilities Available			
a. Library			
Books purchased	Yes		Available
Renewal/ new purchase of Online & Offline Journals/Magazines			



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and The Directorate of Medical Education, Chennai.

Utilization of students & faculty report			
b.Smart Classrooms (AV facility) – utilization details	Yes	-	Available
c.Seminar halls			
d. UPS & Generator	Yes		Available
e.Sports	Yes	-	Available

#### Any other Suggestions/ remarks:

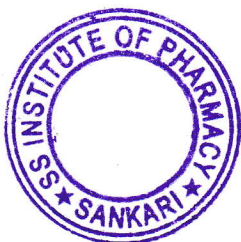
- Consultancy activities need to be improved.
- Awareness about OBE among the faculties need to be improved.
- Documentation can be improved.

#### Concluding Remarks:

The College has a good system in place. It can be further improved with the cooperation of all concerned.

#### Signature of External Academic Audit Member:

Date of Audit	Name	Affiliation	Signature
09.05.2025	Dr.K.SUMATHI Professor	Annai JKK Sampoorani ammal College of Pharmacy, Komarapalayam	



**PRINCIPAL,**  
**SS INSTITUTE OF PHARMACY**  
**KUPPANUR (PO), SANKARI (TK),**  
**SALEM - 637301**





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## ACADEMIC AUDIT CHECK LIST

Sl. No.	Name of the Item	Availability (Yes/No)
1	Syllabus with Regulation Type and self-declaration	✓
2	Approved Time Table	✓
3	Students Name List with the approval of Principal	✓
4	Lesson Plan with the approval of Principal	✓
5	Lecture Notes (Topic wise)	✓
6	Question Bank with Blooms Taxonomy Level (Part A, Part B & Part C)	✓
7	Two marks Questions with Answers	✓
8	Previous Year Question Papers (Minimum of 5)	✓
9	Internal Assessment Test 1 Time Table	✓
10	Internal Assessment Test 1 Question Paper	✓
11	Internal Assessment Test 1 Corrected Answer Scripts with Students Signatures (3 Nos. – Marks Scored: High, Medium, Low)	✓
12	IAT 1 Marks Statement with the approval of Principal	✓
13	Assignment Question Paper 1	✓
14	Sample Assignment Corrected Answer Scripts (3 Nos. – Samples are to be taken for the same three students)	✓
15	Internal Assessment Test 2 Time Table	✓
16	Internal Assessment Test 2 Question Paper	✓
17	Internal Assessment Test 2 Corrected Answer Scripts with Students Signatures (3 Nos. – Marks Scored: High, Medium, Low)	✓
18	IAT 2 Marks Statement with the approval of Principal	✓
19	Assignment Question Paper 2	✓
20	Sample Assignment Corrected Answer Scripts (3 Nos. – Samples are to be taken for the same three students)	✓
21	Consolidated IAT 1 and 2 marks Statement out of 100 for The TN.Dr.M.G.R.Medical University web portal entry	✓
22	University Question Paper	✓
23	University Result Analysis Statement with the approval of Principal	✓
24	Log Book Theory	✓

  
Audit Member

  
Principal

**PRINCIPAL.**  
**SS INSTITUTE OF PHARMACY,**  
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Place: Sankari

Date : 13-05-2024

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From

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SS Institute of Pharmacy,  
Sankari – 637301.

To

The Principal,  
SS Institute of Pharmacy,  
Sankari – 637301.

Respected sir ,

Sub: Request permission to conduct a Academic Audit – Reg

I would like to inform you that our SS Institute of Pharmacy has planned to conduct a Academic Audit from 25.05.2024 at IQAC CELL at SSIP. So, I kindly request you to permit us the same. The proposal and schedule of the program is enclosed with this letter for your kind perusal and permission.

Thanking You



*Permit Hld  
gmmr*  
**PRINCIPAL,  
SS INSTITUTE OF PHARMACY,  
KUPPANUR (PO), SANKARI (TK),  
SALEM – 637301**

Yours Sincerely,



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## INTERNAL QUALITY ASSURENCE CELL ACADEMIC AND ADMINISTRATIVE AUDIT CIRCULAR


16.05.2024

**Sub:** External Academic Audit for the academic year (2023-24)

The schedule for the External academic audit and venue is given below

S.No.	Department	External Audit Member	Date	Venue
01	B.PHARM	Dr.K.SUMATHI Professor Annai JKK Sampoorani ammal College of Pharmacy,Komarapalayam	25.05.2024 Time: 10.00 AM	IQAC Cell SSIP

All the faculties are requested to keep the documents ready for the external audit.

  
Head-IQAC

  
PRINCIPAL



PRINCIPAL  
SS INSTITUTE OF PHARMACY  
KUPPANUR (PO), SANKARI (TK),  
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## IQAC - External Academic and Administrative Audit Report

(AY 2023-2024 )

Date:25.05.2024

Particulars	Satisfactory	Need to Improve	Suggestions/ Recommendations
<b>1.Academic Activities</b>			
<b>a. Faculty Related</b>			
Course Files	Yes		One course file from Ist semester checked randomly. CO-PO attainment method need to be propagated to the faculty and students.
Lecture Notes PowerPoint, Video lectures etc	Yes		More ICT tools can be used apart from the conventional Power point and YouTube videos. The posted materials need to be open for peer access.
Outside world participation		Very few is available	Faculty may be encouraged to have more interaction with peers, industry etc.,
Industry interaction, MoUs & its utilization		Yes	Available but the activities are to be improved.
<b>b. Student Related</b>			
Test Performance Report	Yes		Well maintained in the department
Outside world participation – Co curricular activities & Extra-curricular activities		Yes	Students' participation in the activities are very less. One way of improving this activity is to include for the internal mark calculation.
<b>c. Labs Related</b>			
Seminar/Workshop/FDP organized		Yes	Conducted but very less number. Can be set a target for the departments.
Guest/Expert Lecture/Value added courses	Yes		Only two programs were conducted
Coaching for competitive exams & placements		Yes	For higher studies, classes are conducted by the internal faculty. For Placement the faculty have no idea.





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Professional Society activities	Yes		It is better to have a annual plan at the starting and list of programs conducted to review the effectiveness of the planning.
Class Committee Meeting & Mentoring	Yes		Each classes is following different formats. IQAC cell has given a new format. Need to be followed. The model of the CMC may be changed and only the grievances can be sent to the principal along with the action taken and impact analysis.
Student Progress report	Yes		Well maintained but authentication signature is missing.
Action taken report for students feedback		Yes	Feedback is received for 10 marks. A cut off need to be fixed and the faculty with less than that in each criteria some kind of action need to be taken to improve. Normally the cut off will be 75%.
Lab stock register, Lab Maintenance & Service Register	Yes		Maintained in the Individual labs.
Minutes of Meeting file (HOD & faculty)	Yes		Each Classes is following different formats. IQAC cell has given a new format. Need to be followed.
2.Finance			
Budget allotted & utilized for :			
Department Labs		Yes	No common format for Budget, sanctioned by the authorities, utilization of the budget details and explanation for not utilizing fully or above the budget spent. The department libraries may be established.
Association activities	Yes		
Department Library		Yes	
3.Research & Development activities			
Publications in Conference / Journals (Faculty & Students)		Yes	In general, the R&D activities need to be improved.Further student projects may be converted to papers or projects. More awareness can be created among the faculty for submitting more number of projects for the funding to the govt agencies.
Funds received		Yes	
Patents applied/received		Yes	



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Conference organized		Yes	
4.Placements			
Placement training by Centralized Placement Cell (CPC)		Yes	
Placement Details			
Core Companies	Yes		The average salary is very low.
IT Sectors			
5. IQAC, Exam cell & Office			
IQAC		Yes	<ul style="list-style-type: none"><li>• Quality Plan can be prepared based on NAAC criterions.</li><li>• Knowledge level in subject, Question Paper need to be at higher level.</li><li>• PSO statements need to be specific to the departments</li><li>• IQAC formats should be implemented with effective from a date</li><li>• CO,PO,PEO,PSO-understanding among stake holders needed</li></ul>
EXAM CELL and COE office	Yes		<ul style="list-style-type: none"><li>• Follow Anna university exam regulations</li><li>• Strong room may be expanded</li><li>• Action taken on malpractice may also be maintained in the exam cell</li></ul>
OFFICE	Yes		Well maintained in the office.
6.Facilities Available			
a. Library			
Books purchased (dept wise)	Yes	-	Available
Renewal/ new purchase of Online & Offline Journals/Magazines			





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Utilization of students & faculty report			
b.Smart Classrooms (AV facility) – utilization details	Yes	-	Available
c.Seminar halls			
d.UPS& Generator	Yes		Available
e.Sports	Yes	-	Available

#### Any other Suggestions/ remarks:

- Consultancy activities need to be improved.
- Awareness about OBE among the faculties need to be improved.
- Documentation can be improved.
- Work towards better NIRF ranking.

#### Concluding Remarks:

The College has a good system in place. It can be further improved with the cooperation of all concerned.

#### Signature of External Academic Audit Member:

Date of Audit	Name	Affiliation	Signature
25.05.2024	Dr.K.SUMATHI Professor	Annai JKK Sampooraniammal College of Pharmacy,Kumarapalayam	



**PRINCIPAL.**  
**SS INSTITUTE OF PHARMACY**  
**KUPPANUR (PO), SANKARI (TK),**  
**SALEM - 637301.**

NH-544, Kuppanur (Po), Sankari (Tk), Salem(Dt) – 637301, Tamilnadu, India

Phone : 04283 241080 | E-mail : [ssip1718@gmail.com](mailto:ssip1718@gmail.com) | Website : [www.ssip.edu.in](http://www.ssip.edu.in)





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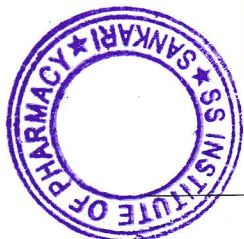
## ACADEMIC AUDIT CHECK LIST

Sl. No.	Name of the Item	Availability (Yes/No)
1	Syllabus with Regulation Type and self-declaration	✓
2	Approved Time Table	✓
3	Students Name List with the approval of Principal	✓
4	Lesson Plan with the approval of Principal	✓
5	Lecture Notes (Topic wise)	✓
6	Question Bank with Blooms Taxonomy Level (Part A, Part B & Part C)	✓
7	Two marks Questions with Answers	✓
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9	Internal Assessment Test 1 Time Table	✓
10	Internal Assessment Test 1 Question Paper	✓
11	Internal Assessment Test 1 Corrected Answer Scripts with Students Signatures (3 Nos. – Marks Scored: High, Medium, Low)	✓
12	IAT 1 Marks Statement with the approval of Principal	✓
13	Assignment Question Paper 1	✓
14	Sample Assignment Corrected Answer Scripts (3 Nos. – Samples are to be taken for the same three students)	✓
15	Internal Assessment Test 2 Time Table	✓
16	Internal Assessment Test 2 Question Paper	✓
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Audit Member

  
Principal

**PRINCIPAL.**  
**SS INSTITUTE OF PHARMACY**  
**KUPPANUR (PO), SANKARI (TK)**  
**SALEM - 637301.**



**NH-544, Kuppanur (Po), Sankari (Tk), Salem(Dt) – 637301, Tamilnadu, India**

Phone : 04283 241080 | E-mail : [ssip1718@gmail.com](mailto:ssip1718@gmail.com) | Website : [www.ssip.edu.in](http://www.ssip.edu.in)



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The Directorate of Medical Education, Chennai.

Place: Sankari

Date : 15-05-2023

## REQUISITION LETTER

From

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To

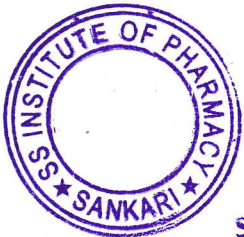
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Thanking You



*permitted*  
*Yanna*  
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## INTERNAL QUALITY ASSURENCE CELL ACADEMIC AND ADMINISTRATIVE AUDIT CIRCULAR

19.05.2023

**Sub:** External Academic Audit for the academic year (2022-23)

The schedule for the External academic audit and venue is given below

S.No.	Department	External Audit Member	Date	Venue
01	B.PHARM	Dr.K.SUMATHI Professor Annai JKK Sampoorani ammal College of Pharmacy,Komarapalayam	27.05.2023 Time: 10.00 AM	IQAC Cell SSIP

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Head-IQAC

PRINCIPAL

PRINCIPAL,  
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## IQAC - External Academic and Administrative Audit Report

(AY 2022-2023 )

Date:25.05.2023

Particulars	Satisfactory	Need to Improve	Suggestions/ Recommendations
<b>1.Academic Activities</b>			
<b>a. Faculty Related</b>			
Course Files	Yes		One course file from Ist semester checked randomly. CO-PO attainment method need to be propagated to the faculty and students.
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2.Finance			
Budget allotted & utilized for :			
Department Labs		Yes	No common format for Budget, sanctioned by the authorities, utilization of the budget details and explanation for not utilizing fully or above the budget spent. The department libraries may be established.
Association activities	Yes		
Department Library		Yes	
3.Research & Development activities			
Publications in Conference / Journals (Faculty & Students)		Yes	In general, the R&D activities need to be improved.Further student projects may be converted to papers or projects. More awareness can be created among the faculty for submitting more number of projects for the funding to the govt agencies.
Funds received		Yes	
Patents applied/received		Yes	





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Conference organized		Yes	
4.Placements			
Placement training by Centralized Placement Cell (CPC)		Yes	
Placement Details			
Core Companies	Yes		The average salary is very low.
IT Sectors			
5. IQAC, Exam cell & Office			
IQAC		Yes	<ul style="list-style-type: none"><li>Quality Plan can be prepared based on NAAC criterions.</li><li>Knowledge level in subject, Question Paper need to be at higher level.</li><li>PSO statements need to be specific to the departments</li><li>IQAC formats should be implemented with effective from a date</li><li>CO,PO,PEO,PSO-understanding among stake holders needed</li></ul>
EXAM CELL and COE office	Yes		<ul style="list-style-type: none"><li>Follow Anna university exam regulations</li><li>Strong room may be expanded</li><li>Action taken on malpractice may also be maintained in the exam cell</li></ul>
OFFICE	Yes		Well maintained in the office.
6.Facilities Available			
a. Library			
Books purchased (dept wise)	Yes	-	Available
Renewal/ new purchase of Online & Offline Journals/Magazines			



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Utilization of students & faculty report			
b.Smart Classrooms (AV facility) – utilization details	Yes	-	Available
c.Seminar halls			
d. UPS & Generator	Yes		Available
e.Sports	Yes	-	Available

#### Any other Suggestions/ remarks:

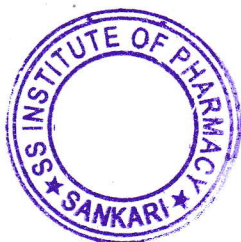
- Consultancy activities need to be improved.
- Awareness about OBE among the faculties need to be improved.
- Documentation can be improved.
- Work towards better NIRF ranking.

#### Concluding Remarks:

The College has a good system in place. It can be further improved with the cooperation of all concerned.

#### Signature of External Academic Audit Member:

Date of Audit	Name	Affiliation	Signature
27.05.2023	Dr.K.SUMATHI Professor	Annai JKK Sampooraniammal College of Pharmacy, Kumarapalayam	



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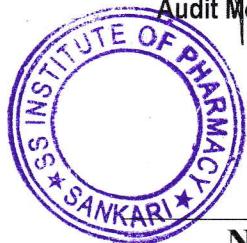
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## ACADEMIC AUDIT CHECK LIST

Sl. No.	Name of the Item	Availability (Yes/No)
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3	Students Name List with the approval of Principal	✓
4	Lesson Plan with the approval of Principal	✓
5	Lecture Notes (Topic wise)	✓
6	Question Bank with Blooms Taxonomy Level (Part A, Part B & Part C)	✓
7	Two marks Questions with Answers	✓
8	Previous Year Question Papers (Minimum of 5)	✓
9	Internal Assessment Test 1 Time Table	✓
10	Internal Assessment Test 1 Question Paper	✓
11	Internal Assessment Test 1 Corrected Answer Scripts with Students Signatures (3 Nos. – Marks Scored: High, Medium, Low)	✓
12	IAT 1 Marks Statement with the approval of Principal	✓
13	Assignment Question Paper 1	✓
14	Sample Assignment Corrected Answer Scripts (3 Nos. – Samples are to be taken for the same three students)	✓
15	Internal Assessment Test 2 Time Table	✓
16	Internal Assessment Test 2 Question Paper	✓
17	Internal Assessment Test 2 Corrected Answer Scripts with Students Signatures (3 Nos. – Marks Scored: High, Medium, Low)	✓
18	IAT 2 Marks Statement with the approval of Principal	✓
19	Assignment Question Paper 2	✓
20	Sample Assignment Corrected Answer Scripts (3 Nos. – Samples are to be taken for the same three students)	✓
21	Consolidated IAT 1 and 2 marks Statement out of 100 for The TN.Dr.M.G.R.Medical University web portal entry	✓
22	University Question Paper	✓
23	University Result Analysis Statement with the approval of Principal	✓
24	Log Book Theory	✓

  
Audit Member



  
Principal

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Place: Sankari

Date : 09-05-2022

## REQUISITION LETTER

From

C.Kalaiselvi ,  
SS Institute of Pharmacy,  
Sankari – 637301.

To

The Principal,  
SS Institute of Pharmacy,  
Sankari – 637301.

Respected sir ,

Sub: Request permission to conduct a Academic Audit – Reg

I would like to inform you that our SS Institute of Pharmacy has planned to conduct a Academic Audit from 24.05.2022 at IQAC CELL at SSIP. So, I kindly request you to permit us the same. The proposal and schedule of the program is enclosed with this letter for your kind perusal and permission.

Thanking You

Yours Sincerely,



*permitted*  
*James*  
**PRINCIPAL.**  
**SS INSTITUTE OF PHARMACY**  
**KUPPANUR (PO), SANKARI (TK).**  
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## INTERNAL QUALITY ASSURENCE CELL ACADEMIC AND ADMINISTRATIVE AUDIT CIRCULAR

13.05.2022

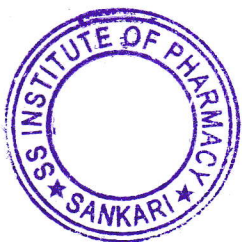
**Sub:** External Academic Audit for the academic year (2021-22)

The schedule for the External academic audit and venue is given below

S.No.	Department	External Audit Member	Date	Venue
01	B.PHARM	Dr.K.SUMATHI Professor Annai JKK Sampoorani ammal College of Pharmacy, Komarapalayam	24.05.2022 Time: 10.00 AM	IQAC Cell SSIP

All the faculties are requested to keep the documents ready for the external audit.

  
Head-IQAC



  
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## IQAC - External Academic and Administrative Audit Report

(AY 2021-2022 )

Date:24.05.2022

Particulars	Satisfactory	Need to Improve	Suggestions/ Recommendations
<b>1.Academic Activities</b>			
<b>b. Faculty Related</b>			
Course Files	Yes		One course file from Ist semester checked randomly. CO-PO attainment method need to be propagated to the faculty and students.
Lecture Notes PowerPoint, Video lectures etc	Yes		More ICT tools can be used apart from the conventional Power point and YouTube videos. The posted materials need to be open for peer access.
Outside world participation		Very few is available	Faculty may be encouraged to have more interaction with peers, industry etc.,
Industry interaction, MoUs & its utilization		Yes	Available but the activities are to be improved.
<b>b. Student Related</b>			
Test Performance Report	Yes		Well maintained in the department
Outside world participation – Co curricular activities & Extra-curricular activities	Yes		Students' participation in the activities are very less. One way of improving this activity is to include for the internal mark calculation.
<b>c. Labs Related</b>			
Seminar/Workshop/FDP organized		Yes	Conducted but very less number. Can be set a target for the departments.
Guest/Expert Lecture/Value added courses	Yes		Only two programs were conducted
Coaching for competitive exams & placements		Yes	For higher studies, classes are conducted by the internal faculty. For Placement the faculty have no





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			idea.
Professional Society activities	Yes		It is better to have a annual plan at the starting and list of programs conducted to review the effectiveness of the planning.
Class Committee Meeting & Mentoring	Yes		Each classes is following different formats. IQAC cell has given a new format. Need to be followed. The model of the CMC may be changed and only the grievances can be sent to the principal along with the action taken and impact analysis.
Student Progress report	Yes		Well maintained but authentication signature is missing.
Action taken report for students feedback		Yes	Feedback is received for 10 marks. A cut off need to be fixed and the faculty with less than that in each criteria some kind of action need to be taken to improve. Normally the cut off will be 75%.
Lab stock register, Lab Maintenance & Service Register	Yes		Maintained in the Individual labs.
Minutes of Meeting file (HOD & faculty)	Yes		Each Classes is following different formats. IQAC cell has given a new format. Need to be followed.
2.Finance			
Budget allotted & utilized for :			
Department Labs		Yes	No common format for Budget, sanctioned by the authorities, utilization of the budget details and explanation for not utilizing fully or above the budget spent. The department libraries may be established.
Association activities	Yes		
Department Library	Yes		
3.Research & Development activities			
Publications in Conference / Journals (Faculty & Students)		Yes	In general, the R&D activities need to be improved.Further student projects



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Funds received		Yes	
Patents applied/received		Yes	

Conference organized		Yes	
4.Placements			
Placement training by Centralized Placement Cell (CPC)		Yes	
Placement Details			
Core Companies	Yes		The average salary is very low.
IT Sectors			
5. IQAC, Exam cell & Office			
IQAC		Yes	<ul style="list-style-type: none"><li>• Quality Plan can be prepared based on NAAC criterions.</li><li>• Knowledge level in subject, Question Paper need to be at higher level.</li><li>• PSO statements need to be specific to the departments</li><li>• IQAC formats should be implemented with effective from a date</li><li>• CO,PO,PEO,PSO-understanding among stake holders needed</li></ul>
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## 6.Facilities Available

### a. Library

Books purchased (dept wise)			
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Date of Audit	Name	Affiliation	Signature
24.05.2022	Dr.K.SUMATHI Professor	Annai JKK Sampooraniammal College of Pharmacy, Kumarapalayam	K. [Signature]



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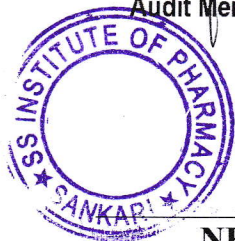
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Audit Member



  
Principal

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