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Affiliated to the Tamilnadu Dr. M.G.R. Medical University,

and The Directorate of Medical Education, Chennai.

CIRCULAR GRIEVANCE AND REDRESSAL CELL COMMITTEE

DATE:12.09.2024

This is to inform all members of the Grievance and Redressal Cell Committee that a meeting is scheduled to be held in the Principal's cabin at **10:45 a.m.** on 18.09.2024. Your presence is requested without fail.

Agenda:

- Ensure that all complaints submitted by students are handled with strict confidentiality.
- Foster an environment where students feel comfortable sharing their concerns openly and without hesitation.
- Discuss and implement appropriate remedial measures in coordination with the concerned authorities.
- Designate faculty members to identify potential areas of conflict among students and to encourage unity by promoting collaborative strengths.

Copy to

- Chaiman office
- Administrative office
- Main Notice Board
- Grievance and redressal committee
- IQAC
- HOD

SANKAR.

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SS INSTITUTE OF PHARMACY.

KUPPANUR (PO), SANKARI (TK)

SALEM 637301



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Date:18.09.2024

MINUTES OF THE MEETING

Proceedings of the Grievance and Redressal Committee Meeting

During the meeting, the functioning of the Grievance and Redressal Cell Committee was discussed in detail. The following decisions were made:

- Issues faced by students and faculty will be communicated to the management through appropriate and designated channels.
- Strict confidentiality will be maintained regarding all reported concerns.
- Remedial measures taken will ensure that students' academic and professional prospects are not adversely affected.
- Each faculty member or department will be given an opportunity to present their concerns.

Following these discussions, the meeting was concluded.

S.NO	NAME	POSITION	DESIGNATION	SIGNATURE
1.	Dr.C.JOTHIMANIVANNAN	Chairman	Principal	N. C.
2.	Mrs.C.KALAISELVI	Member	Professor	Ca
3.	Mrs.K.SOWNDARYA	Member	Asso professor	
4.	Mr.S.PRAVIN KUMAR	Member	Asst professor	S. P. fewor
5.	Mr.M.PRAVEEN KUMAR	Member	Asst professor	(Roma) Mu
6.	Mr.V.CHAKRAVARTHY	Advisor	Advocate	chiz
7.	Mr.SURYAPRAKASH	Student	Student	. Obe
8.	Mr.DHATCHANAMOORTHI	Student	Student	Q.

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and The Directorate of Medical Education, Chennai.

ACTION TAKEN REPORT

The Grievance and Redressal Committee meeting was conducted on 18th September 2024.

As per the discussions, the students were requesting the following amenities:

- 1. To enhance canteen facilities.
- 2. To update the software in library
- 3. Need grill for hostel (Boys)

All the above-mentioned amenities status were mentioned in the below benefits of student's community.

S.NO	GRIVENCES	ACTION TAKEN
1	To enhance canteen facilities	Canteen facilities were enhanced
2	To update the software in library	Quotations have been obtained, and the process for updating the library is underway.
.3	Need grill for hostel (Boys)	Grills were paced in boys hostel



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and The Directorate of Medical Education, Chennai.

DATE: 20.03.2025

CIRCULAR

This is to inform the Librarian that you are instructed to initiate the process of updating the Library Management Software to the latest version in order to enhance the efficiency, functionality, and overall user experience of library services. Please ensure the following:

- 1. Coordinate with the software vendor to schedule the update.
- 2. Notify students and faculty in advance about any service disruptions.
- 3. Ensure data backup is completed before proceeding.
- 4. Oversee a smooth transition and testing phase post-update.
- 5. Submit a brief report on the completion of the update.

The upgrade is an important step in modernizing our library system and improving access to resources for all users.

COPY TO:

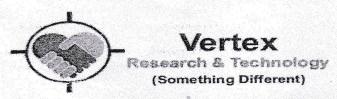
- 1. Grievance and redressal committee
- 2. IQAC
- 3. Library
- 4. Notice board



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GROUP OF SAKTHI TECHNOLOGIES LIBRARY MANAGEMENT SOFTWARE, BOOKS, JOURNALS, MAGAZINES

Quotation No: 4055/Sep/2024

Date: 30/09/2024

To The Principal, S.S Institute of Pharmacy, NH-544, Salem-Coimbatore Highway, Sankari, Salem-637301

Sub: Quotation for Library Arrangement, Library Software Updation Web-OPAC.

Dear Sir,

We thank you for the enquiry for Library Automation. Vertex Research & Technology is not only a software supplier but a solution provider. We provide a complete solution to your Library automation with our products and exclusive services which no vendor does. Vertex Research & Technology is the only company in India which offers exclusive and complete solution. In continuation to our discussion over phone, we are enclosing the best offer price for our products and solution.

Updation of Library Software Package with Web-OPAC:

S.NO	DESCRIPTION	UNIT	QTY	TOTAL PRICE
1.	Updation of Library Automation Software "MODERNLIB" with Gate Register & Location Tracking with OPAC System 4.0 Version	Rs.10,000	1 No	Rs.10,000.00
	<u> </u>	GS	T18%	1,800.00
		Ne	t Total	11,800.00

Library Arrangement:

S.NO	DESCRIPTION	TOTAL PRICE
1.	Library Arrangement According to Department,	Rs.2.5/ Book
	Location update for OPAC System, Data Update for	+ GST18%
	Last 3 Years (Gate Register, OPAC System),	
	Fully Automation Report for all NAAC	(Work Completion Time Maximum
	Requirement, Barcode Pasting,	10 Days)
	Reference Book, Book Bank Book Updation	,
	*Complete Guidance for SSR Report	\ \ \
	43 Criteria (Library Section)	prem

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KUPPANUR (PO), SANKARI (TK)

Plot No.274, Golden Avenue, K.Sathanur, K.K.Nagar, Trichy 620 021.

PH-9345499051 E-Mail: sakinechsol@gmail.com website: www.sakihitechnologies.com



GROUP OF SAKTHI TECHNOLOGIES LIBRARY MANAGEMENT SOFTWARE, BOOKS, JOURNALS, MAGAZINES

Barcode Product:

S.NO	DESCRIPTION	UNIT PRICE	QTY	TOTAL PRICE
1.	Barcode Scanner without Stand For Issue & Return	Rs.4,200/-	1 No	Rs.4,500.00
2.	Barcode Scanner Desktop Make: For Gate Register (Student & Staff Login)	Rs.5,500/-	1 No	Rs.5,500.00
3.	Book Barcode Labels with Polyester 38mm x20mm(2x)—Polyester	Rs.300/1000	10,000 No's 2 labels per Book	Rs.3,000.00
4.	Pure resin –110mmx74mtrs	Rs.500/roll	2 No's	Rs.1,000.00
			GST18%	2,520.00
	*		Net Total	16,520.00

Our Company Terms and Conditions.

- This quotation is valid for 30 days.
- Delivery Period 1 days
- Payment: 100% Advances.
- Taxes: 18% GST TAX.

For Vertex Research & Technology

R.Suresh (Chief Executive)

Account Details

Account Name: Vertex Research & Technology

Account No. 037502000005626 IFSC Code: IOBA0000375

Indian Overseas Bank

Branch: K.K Nagar, Trichy

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KUPPANUR (PO), SANKARI (TK),
SALEM 637301.



Reference Number

Debit account number

Debit Branch

Transaction Date

· Credit to Beneficiary

Transaction Type

Debit Status

Credit Status

UTR Number

Credit Account Details

Account No

Bank

037502000005626

VERTEX RESEARCH & TECHNOLOGY

CNADMGPLP6

00000038128611084

SANKARI

LIBRARY SOFTWARE

07-Mar-2025

INR 37,000.00

Success

Completed Successfully

InProcess

SBIN525066542724

Dranch

TIRUCHIRAPALLI - K.SATHANUR

t or first is

37,000.00

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SALEM - 637301.



GROUP OF SAKTHI TECHNOLOGIES LIBRARY MANAGEMENT SOFTWARE, BOOKS, JOURNALS, MAGAZINES BILL

To.	<u>inee:</u>				GSTIN: 33BTSPS3013	3H2ZK
The Pr SS Ins NH-54 Manja	rincipal, stitute of Pharmacy 44, Kuppanur Post, akalpatti, Sankari T 1 – 637 301.	Salem - Coimb	atore High	ıways,	Invoice No:	Dated: 13/03/2025
S.No		ption of Goods		Price	Qty	Amount (Rs.)
1.	Updation of Librar MODERNLIB with OPAC System		경영하다면서 사람들은 보다 보다 보다 없다.	Rs.10,000	1	10,000.00
				SGST	& CGST 18%	1,800.00
				Ne	t Total Price	1,800.00 11,800.00
Amoun	nt Chargeable (in word			Ne lundred only.	t Total Price	11,800.00
Amoun		s): Eleven Thousa Taxable Value	Centi	Ne lundred only. ral Tax	t Total Price Stat	
	nt Chargeable (in word HSN/SAC	Taxable Value	Centi Rate	Ne lundred only. ral Tax Amount	Total Price Stat	11,800.00 e Tax
Amoun 391990	nt Chargeable (in word HSN/SAC		Centi	Ne lundred only. ral Tax	t Total Price Stat	11,800.00

Tax Amount (in words): One Thousand Eight Hundred only.

For Vertex Research & Technology

Authorized Signatory

This is Computer Generated Invoice

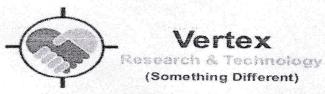
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KUPPANUR (PO), SANKARI (TK)

SALEM 637301



GROUP OF SAKTHI TECHNOLOGIES LIBRARY MANAGEMENT SOFTWARE, BOOKS, JOURNALS, MAGAZINES BILL

Consignation To.	<u>inee:</u>				GSTIN: 33BTSPS301.	3H2ZK
The Pr SS Ins NH-54 Manja	rincipal, stitute of Pharmacy 14, Kuppanur Post akalpatti, Sankari ' – 637 301.	, Salem - Coimb	atore Hig	hways,	Invoice No:	Dated: 13/03/2025
S.No		ption of Goods		Price	Qty	Amount (Rs.)
1.	Barcode Scanner v Make: USA <u>For Control Verification</u>			Rs.4,500/-	1 No	4,500.00
2.	Barcode Scanner v For Gate Register (Rs.5,500	1 No	Rs.5,500.00
3.	Book Barcode Lab x20mm(2x)—Polye	이 그들 어느 가는 그는 그리는 그를 가는 것이 그 것이다.	38mm	Rs.300/100 0	10,000 No's 2 labels per Book	Rs.3,000.00
4.	Pure resin -110mn	nx74mtrs		Rs.500/roll	2 No's	Rs.1,000.00
				SGST	& CGST 18%	2,520.00
					t Total Price	16,520.00
<u>Amoun</u>	t Chargeable (in word				ty only.	
	HSN/SAC	Taxable Value		ral Tax		e Tax
201000	10	11,000,00	Rate	Amount	Rate	
391990		14,000.00	9%	1,260.00	9%	1,260.00
	Total	14,000.00		1,260.00		1,260.00

For Vertex Research & Technology

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and The Directorate of Medical Education, Chennai.





Request Letter

Date: 06.08.2024.

Mochithartha, Bpharm - IV- year, SS Institute of pharmacy, Sankari,

The principal six, SS Institute of pharmacy, Sankari.

Respected Sir,

I am M. Chithartha, Studying B. Pharm Final year in our SS Institute of pharmacy and also Staying in Hostal. I Request to bring to your kind attention the urgent of need for, Safety grills in the hortel primises

The absence of Safety geville poses, a risk to the Safety and Security of the Hostel. residence, we kindly request you to take the What necessary Step to approve and initiate in the installation of Safety grills at the L'earliest Conseience.

Thanking you

Chrievanus Redressal committee 8 D.C. of Cappini hounded yours dediently M chithartha

Date: 22.08.24

Place: Sunkari

FROM :

Kbuthika.P, B. Pharm-VII-Sem, SS Institute of Pharmacy, Sankari.

TO :

The Principal Sin, 33 Prostitute of Pharmacy, Sankari.

Respected SIM.

I am Kixuthika P B. Pharmay II Den.

Bludying SS Institute of Pharmay I am

Writing this Letter to respectfully request an

update to the current library management

update to the existing dystem has become outdated.

Software The existing dystem has become outdated.

Leading to difficulties in Searching, issuing, and

Leading to difficulties in Searching, issuing, and

managing books efficiently. I windly request

you to consider this apgrade to support a

more modern and effective library experience.

Thanking You.

Orievana Redressal committee

S. Plean Co. PRAVINKUMBR)

your's Dincaraly.

FROM:

R. Portheeshwari, B Pharm II- Year. SS Institute of Pharmacy. Sankari.

The poincipal six. SS Institute of pharmacy. Sankari.

RESPECTED SIR:

I am R. Pirtheeshwari Studying B. Pharm II-Year in own college and also staying in hostel. I writting this letter to upgrade our current Canteen facilities. We kindly suggest improvements in food varieties and seating capacity to meet the needs of students. We hope you will consider this request, for a mosse comfortable environment. Thank you.

Date: 02.09-2024.

Your's obidiently R. Portheeshwavi

Crvievenes Redressal Committee S. PREW J. PRAVINICUMAR)



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and The Directorate of Medical Education, Chennai.

DATE: 17.03.2025

CIRCULAR GRIEVANCE AND REDRESSAL COMMITTEE

This is to inform all members of the Grievance and Redressal Cell Committee that a meeting has been scheduled to take place in the **Principal's cabin at 10:45 a.m. on 19.03.2025**. All members are requested to attend without fail.

Agenda:

- Maintain strict confidentiality in handling all student complaints.
- Create a supportive environment that encourages students to voice their concerns freely and without hesitation.
- Review and implement appropriate remedial measures in consultation with the relevant authorities.
- Assign faculty members to identify sources of student conflict and foster unity by promoting teamwork and collaboration.

Copy to

- Chaiman office
- Administrative office
- Main Notice Board
- Grievance and redressal committee
- IQAC
- HOD

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SALEM - 637301

H-544, Kuppanur (Po), Sankari (Tk), Salem(Dt) – 637301, Tamilnadu, India Phone: 04283 241080 | E-mail: ssip1718@gmail.com | Website: www.ssip.edu.in



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Date: 19.03.2025

MINUTES OF THE MEETING

Proceedings of the Grievance and Redressal Committee Meeting

The meeting included a detailed discussion on the effective functioning of the Grievance and Redressal Cell Committee. The following key decisions were taken:

- Concerns raised by students and faculty will be conveyed to the management through the appropriate and designated channels.
- All reported issues will be treated with the utmost confidentiality.
- Remedial actions will be implemented in a manner that safeguards the academic and professional interests of the students.
- Each faculty member or department will be given a fair opportunity to express their concerns.

Following these discussions, the meeting was concluded.

S.NO	NAME	POSITION	DESIGNATION	SIGNATURE
1.	Dr.C.JOTHIMANIVANNAN	Chairman	Principal	
2.	Mrs.C.KALAISELVI	Member	Professor	0.6
3.	Mrs.K.SOWNDARYA	Member	Asso professor	K. Sou
4.	Mr.S.PRAVIN KUMAR	Member	Asst professor	S.P. feer
5.	Mr.M.PRAVEEN KUMAR	Member	Asst professor	Smollin
6.	Mr.V.CHAKRAVARTHY	Advisor	Advocate	dus
7.	Mr.SURYA PRAKASH.I	Student	Student	Show
8.	Mr.DHATCHANAMOORTHI	Student	Student	Da.

H-542 Kuppanur (Po), Sankari (Tk), Salem(Dt) – 63730 l Tamilnadu, India MAC Phone : 04283 241080 | E-mail : ssip1718@gmail.com | Website : www.ssip.edu/in-ANKARI (T



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ACTION TAKEN REPORT

The Grievance and Redressal Committee meeting was conducted on 19th March 2025.

As per the discussions, the students were requesting the following amenities:

- 1. Need television for the Girls hostel
- 2. Need resting place near trees
- 3. Need of more RO system

All the above-mentioned amenities status were mentioned in the below benefits of student's community.

S.NO	GRIVENCES	ACTION TAKEN
1	Need television inside the Girls hostel	Television is Placed inside the hostel
2	Need of more RO system	As there is currently sufficient water, temporary arrangements have been made, and a plan is in place to install a system with a capacity of 500 liters per hour.
3	Need resting place under trees	Benches and resting places provided to relax under trees



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Estimate



Dharshini Ro Care

poolampatti road, perumal hotel near, Edapadi

Phone: 9600292802 GSTIN: 33EUCPR8120L1ZE Email: hitechaqua54@gmail.com

State: 33-Tamil Nadu

Estimate For.

Sree sathyam college

No: 1
Date: 22-03-2025

#	Item Name	HSN/ SAC	Quantity	Price/ Unit (₹)	Amount(₹)
1	Ro plant 500 liter per hour		1	₹ 1,10,000.00	₹1,10,000.00
2	1354 tata vessel		2	₹ 0.00	₹ 0.00
3	MPV valve		2	₹ 0.00	₹ 0.00
4	20" wound filter		2	₹ 0.00	₹ 0.00
5	Automatic panel		1	₹0.00	₹ 0.00
6	Carbon40kg		40	₹ 0.00	₹ 0.00
7	Silex 40 kg		40	₹ 0.00	₹ 0.00
8	Sand 40 kg		40	₹ 0.00	₹ 0.00
9	High pressure pump2hp		1	₹0.00	₹0.00
10	Raw water pump1hp		1	₹ 0.00	₹ 0.00
11	4040 membrane housing		2	₹ 0.00	₹ 0.00
12	4040 membrane		2	₹ 0.00	₹ 0.00
13	Rotometer		2	₹ 0.00	₹ 0.00
14	Pressure gauge		2	₹ 0.00	₹0.00
15	Sskit		1	₹0.00	₹0.00
16	Float	s. 1	1	₹0.00	₹ 0.00
17	Upvc pipe line	1.	, 1	₹ 0.00	₹ 0.00
	Total		141		₹1,10,000.00
				Sub Total :	₹1,10,000.00
				Total :	₹ 1,10,000.00
				Estimate Amount In V	Vords:
				One Lakh Ten Thousa	nd Rupees only

Terms And Conditions:

Thank you for doing business with us.

R.o in in working condution

For Dharshini Ro Care:

1

Authorized Signatory



Date! 07. 02. 2025 Place: Bankaci.

From:

K. Sziganth, B. Pharm Final year, 88 Institute of Pharmacy, Sankari.

The Principal sir, So Institute of Phaemacy, 8 ankaçi,

Respected sh,

I am K. Sziganth studying B. Phaem Final year in 88 Institute of Phaemacy. I am Wirting this letter to request you to installation Of relaxation benches under the trees in one campus premises. These shaded areas provide a calm and notice al environment to relax, read, group discussions during breaks. Kindly request your consideration and support for this initiative, Thanking you

Your's obediently,

Lequert lettre

Feom.

D. Sowmiya.

B. Phaem W- year.

SS Institute of phaemary

Sankari

The principal hi. Ss Instituto of phaemary, Sankari.

Kerpeeled lie.

Dam D. Sowmiga, Studynj final B. Phaem. oue collège and also staying en hoetel. I superfully request the installation of TV ni our gils horter. This would greatly enhance our recreational experience q provide a means of relevation

Thanking you.

yours faithfully. D. Journiya.

Dato: 03.03.2025

Place: Sankari.

Are to beenthy to

Request Letter.

M. N. brokulavanisni, B. Pharm - III year, SS Institute of pharmacy,

The pouncipal sier, SS Institute of pharmacy, Sankari.

Respected isin,

I am writing to kindly request the installation of additional Ro water esystems within the collège campus. Covertly, the limited number of RD water isystem is insufficient to meet the needs of the growing student population respecially during summer days. Therefore I humbly request you to consider increasing the number of RO water system in the college campus. I hope for a positive and perompt response.

Garavenus

Thanking you, Rate: 25.02.25

Yours obediently M.N. Grokulavanisai



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and The Directorate of Medical Education, Chennai.

DATE:10.01.2024

CIRCULAR

This is to inform you that a meeting is scheduled to take place at the Principal's Cabin at 11:30p.m. All members of the Grievance Redressal Cell Committee are requested to attend the meeting without fail.

Copy to

- Main Notice Board
- Grievance And Redressal Cell Committee
- IQAC



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and The Directorate of Medical Education, Chennai.

DATE:10.01.2024

MINUTES OF THE MEETING

THE FOLLOWING WERE THE PROCEEDING OF THE MEETING:

Regarding the discussion on the committee's functioning, the following decisions were made:

- Issues faced by students and faculty will be communicated to the management through appropriate channels.
- The confidentiality of the issues will be preserved.
- Remedial actions will be implemented in a way that does not adversely affect the students'
 careers.
- Each faculty member or discipline will be provided the opportunity to present their issues.

With these discussions, the meeting came to an end.

The following members were present in the meeting.

POSITION	NAME	DESIGNATION	SIGNATURE
Chairperson	DR.C.JOTHIMANIVANNAN	Principal	X
Internal member	MRS.C.KALAISELVI	Professor, HOD/Pharmaceutics	00
Internal member	MR.M.PRAVEENKUMAR	Assistant professor/Pharmacology	
Internal member	MR.S.PRAKASH	Assistant professor/ Pharmaceutics	A
Internal member	MS.M.ABINAYA	Lecturer/Pharmacy	dha
External member	Mrs.S. RITHIKA	Advocate	Ry
External member	Dr.M.TAMILMOZHI	Registrar /TSPC	94,
Student representative	MR.M.NARESH KUMAR	Student	Mahale
Student representative	MR.M.CHITHARTHA	Student	n. Ca
Student appresentative	MR.S.THARUN KUMAR	Student	Is De /

Grevance and Entry cell committee

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and The Directorate of Medical Education, Chennai.

INTERNAL COMPLAINT COMMITTEE

Date: 10.01.2024

The following members were nominated as member of internal compliant committee (Anti-sexual Harassement) for the academic year 2023-2024

POSITION	NAME	DESIGNATION
Chairperson	Dr.C. Jothimanivannan	Principal
Internal member	Mrs.C.Kalaiselvi	Professor
Internal member	Mr.M.Praveenkumar	Assistant Professor
Internal member	Mr.S.Prakash	Assistant Professor
Internal member	Ms.M.Abinaya	Lecturer
External member	Mrs.S. Rithika	Advocate
External member	Dr.M.Tamilmozhi	Registrar /TSPC
Student representative	Mr.M.Naresh kumar	Student
Student representative	Mr.M.Chithartha	Student
Student representative	Mr.S.Tharun kumar	Student

Copy to

- Main Notice Board
- Grievance and Redressal cell committee
- IQAC



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CIRCULAR

GRIEVANCE AND REDRESSAL CELL COMMITTEE

DATE:22.03.2024

This is to inform you that the meeting will be held in the principal's cabin at 10:30 a.m. All members of the Grievance and Redressal Cell Committee are requested to attend the meeting without fail.

Agenda:

- Complaints submitted by students should be kept confidential.
- > Encourage students to express their grievances openly and without hesitation.
- Take necessary remedial actions based on the complaints, in consultation with the relevant authorities.
- Assign faculty members to identify areas of conflict among students and promote their strengths in unity and collaboration.

COPYTO:

- 1. Grievance and redressal cell committee
- 2. IQAC

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Date: 22.03.2024

MINUTES OF THE MEETING

The following were the proceedings of the meeting:

Regarding the discussion about the functioning of this committee, it was decided that:

- The issues encountered by students and faculty will be communicated to the managementthrough appropriate channels.
- Confidentiality regarding the issues will be upheld.
- The remedial actions implemented will not negatively impact students' careers.
- Each faculty member or discipline will be given an opportunity to present their concerns. Following these discussions, the meeting will be concluded.

The following members were present in the meeting: -

POSITION	NAME	DESIGNATION	SIGNATURE	
Chairperson	Dr.C.JOTHIMANIVANNAN	Principal		
Internal member	Mrs.C.KALAISELVI	Professor	co	
Internal member	Mrs.K.SOWNDARYA	Assistant Professor	De-	
Internal member	Mr.S.PRAVIN KUMAR	Assistant Professor	S.P. burn	
Internal member	Mr.M.PRAVEEN KUMAR	Assistant Professor		
External member	Mr.V.CHAKRAVARTHY	Advocate	dish	
Internal member	Mr.SURIYAPRAKASH	Student	2	
Internal member	Mr.DHATCHANAMOORTHI	Student	A	

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and The Directorate of Medical Education, Chennai.

ACTION TAKEN REPORT

The GRIEVANCE AND REDRESSAL COMMITTEE meeting was conducted on 22nd March of 2024.

Asperthediscussions, the students were requesting the following amenities:

- 1. Wi-Fi and Internet Access
- 2. Study Spaces and Libraries
- 3. Water Maintenance Issues

All the above-mentioned amenities status were mentioned din the below benefits of student's community.

S.NO	GRIEVANCES	ACTIONTAKEN		
1.	Wi-Fi and Internet Access	The network speed has greatly improved, leading to faster connectivity		
2.	Study Spaces and Libraries	Extend the library hours till 5.30 p.m.		
3.	Water Maintenance Issues	The malfunctioning water coolers have been repaired		



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BILL COPY OF WATER MAINTENANCE

	Cooley			Amount	
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 Z	er without Eilter	350	1	355	
	service charge			156	
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	2/8 dhow	30	- 2	90	

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stru V				U-	
n	Total			X500	

The malfunctioning water coolers have been repaired

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