



# SS INSTITUTE OF PHARMACY

*(A unit of VS Educational & Charitable Trust)*

Approved by Tamilnadu Government & Pharmacy Council of India, New Delhi.  
Affiliated to the Tamilnadu Dr. M.G.R. Medical University,  
and The Directorate of Medical Education, Chennai.

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## DECENTRALIZED COMMITTEES



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## STUDENT COUNSELLOR COMMITTEE

### Role of the Committee

- To monitor the students regularity & discipline
  - To enable the parents to know about the performance & regularity of their wards.
- Improvement of teacher-student relationship
- The counsellor helps the students to resolve their problems in a positive way by helping them to analyze the problems develop strategies and find out solutions.
  - Giving an opportunity for students to learn to improve their emotional, behavioural, personal, interpersonal characteristics, to develop confidence, make better choices, and increase educational efficacy.
  - Helping students to explore and express feelings and ways of thinking about their present situation.

S.NO	NAME OF THE MEMBERS	QUALIFICATION	POSITION	DESIGNATION
1.	Dr.B.SONAALI	M.B.B.S.,	Student Counsellor	Physician
2.	Mrs.C.KALAISELVI	M.Pharm.,(Ph.D).,	Student Counsellor	Professor
3.	Mrs.V.DEEPABHARATHI	M.Pharm.,	Member	Assistant Professor
4.	Mrs.P.NANDHITHA	M.Pharm.,	Member	Assistant Professor
5.	Ms.M.MANISHA	M.Pharm.,	Member	Assistant Professor
6.	Mr.S.PRAKASH	M.Pharm.,	Member	Assistant Professor



  
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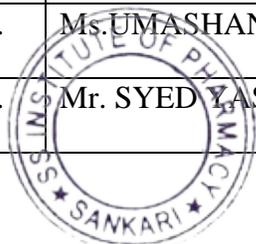
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## ANTI RAGGING COMMITTEE

### Role of the Committee

- To prohibit any conduct by any student, whether by words spoken or written or by an act that has the effect of teasing, treating, or handling with rudeness a fresher or any other student.
- To bring out awareness among the students about the consequences of ragging.
- To keep a constant eye and vigilance over ragging so as to prevent its occurrence.
- To address any ragging issues immediately and take action as advised by the committee.
- To oversee the procedure of obtaining undertakings from the students and parents in accordance with the provisions.

S.NO	NAME OF THE COMMITTEE MEMBERS	PROFESSION	MOBILE NUMBER	EMAIL ID
1.	Dr.C.JOTHIMANIVANNAN	Principal	9443026056	svcpjothi@gmail.com
2.	Mr.K.MUNIRAJ	Sub Inspector	9498167295	lathamuniraj07@gmail.com
3.	Mrs.A.RAJESHWARI	VAO	9043751821	rajesrameshrr@gmail.com
4.	Mr.S.GNANASIVAM	Officer(NGO)	9842242151	gnanasivamngo@gmail.com
5.	Mrs.J.VIJAYALATHA	Parent Representative	8903254435	lathaisacc24@gmail.com
6.	Mrs.M.VANITHA	Asso professor	9108258062	vanitha8993@gmail.com
7.	Ms.I.SHIRLEY ELIZABETH	Student	8870933260	shirleyisacc@gmail.com
8.	Ms.UMASHANKARI	Student	8668029601	uma2004elumalai@gmail.com
9.	Mr. SYED YASIN	Student	8778400921	syedyasin674@gmail.com



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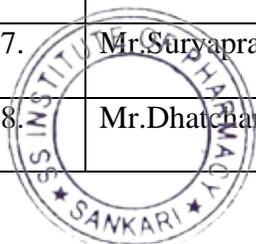
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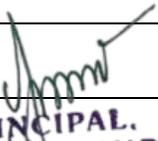
## GRIEVANCE REDRESSAL COMMITTEE

### Role of the Committee

- The SS INSTITUTE OF PHARMACY has formed a Grievance Redressal Committee to look into the grievances of students, faculty members, and other non-teaching staff members.
- The committee consists of senior members of the faculty who interact closely with all the students and thus facilitate the effective redress of grievances of any kind. The Grievance Redressal Cell has been formed solely to provide solutions for the grievances of the students that arise then and there.
- The aggrieved member shall submit his/her petition to the Grievance Redressal Committee in a sealed envelope marked 'confidential'. On receipt of a petition the Grievance Redressal Committee will endeavour to send its recommendation to the Principal for further action. In case of false and frivolous complaint (if proved), the Grievance Redressal Committee will recommend Principal/ Disciplinary Authority to take appropriate action against the complainant. Complaints dropped in the 'Suggestion Box' by stakeholders and parents and oral complaints are also redressed. All complaints are scrutinized by the management and the grievance redressal cell.

S.NO	NAME	POSITION	DESIGNATION
1.	Dr.C.Jothimanivannan	Chairman	Principal
2.	Mrs.C.Kalaiselvi	Member	Professor
3.	Mrs.K.Sowndarya	Member	Asst professor
4.	Mr.S.Pravin kumar	Member	Asst professor
5.	Mr.M.Praveen kumar	Member	Asst professor
6.	Mr.V.Chakravarthy	Advisor	Advocate
7.	Mr.Suryaprakash	Student	Student
8.	Mr.Dhatchanamoorthi	Student	Student



  
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## SC/ST COMMITTEE

### Role of the Committee

- To counsel and guide SC/ ST students and help them to manage academic and personal issues if any.
- To inform the SC/ST students regarding various scholarships / program of State Govt. and UGC.
- Function as a Grievances Redressal Cell for the grievances of SC/ST students and employees of the college and render them necessary help in solving their academic as well as administrative problems.
- To ensure the Prevention of Atrocities on the SC, ST Staff, Faculty and Students.
- To hear and resolve the issues/complaints if any; of such nature of Atrocity reported/complained.

S.NO	NAME OF THE COMMITTEE MEMBERS	PROFESSION	MOBILE NUMBER	EMAIL ID
1.	Dr.C.JOTHIMANIVANNAN	Principal	9443026056	svcpjothi@gmail.com
2.	Mr.T.SAMPATH KUMAR	Asst professor	7092437515	sampath21apj@gmail.com
3.	Mr.S.PRAVIN KUMAR	Asst professor	9042355981	sspravinpharma@gmail.com
4.	Mr.R.PRAVIN KUMAR	Office superintendent	7812809906	jaipravin062@gmail.com
5.	Mr.C.PRAVIN KUMAR	PRO	9840266959	cpravinkumarsankari@gmail.com
6.	Ms.D.KIRUBA	Student	9025218365	kirubadevaraj06@gmail.com
7.	Mr.V.VIKASH	Student	8072166192	vel.vikash2004@gmail.com



  
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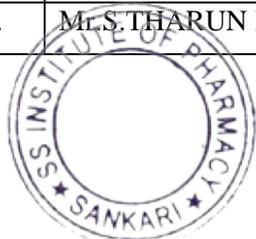
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## INTERNAL COMPLAINT COMMITTEE

### Role of the Committee

- The ICC is responsible for prohibiting any form of sexual harassment against women and female students within the college premises. It ensures that appropriate measures are in place to prevent such behavior and that a strict code of conduct is adhered to.
- To foster a work environment free from sexual harassment, the ICC actively promotes preventive measures.
- This involves awareness campaigns, workshops, and training sessions to sensitize all members of the college community about the significance of respectful behaviour and gender sensitivity.
- In case of an unfortunate event that a complaint of sexual harassment is raised, the ICC serves as the platform for redressal.
- It conducts thorough and impartial investigations, respecting the principles of natural justice, and subsequently offers recommendations for suitable action to address the issue.
- By implementing the provisions of the Act, the ICC contributes to fostering gender equality and empowering women within the workplace.
- It aligns with the broader goal of creating an inclusive and diverse work.

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1.	Dr.C.JOTHIMANIVANNAN	Principal	9443026056	svcpjothi@gmail.com
2.	Mrs.C.KALAISELVI	Professor	9865360236	gowsikskp@gmail.com
3.	Mr.M.PRAVEEN KUMAR	Assistant Professor	7092319054	praveensony55@gmail.com
4.	Mr.S.PRAKASH	Assistant Professor	7603999042	prakashkrish99431987@gmail.com
5.	Ms.M.ABINAYA	Lecturer	9344602022	abimano.19@gmail.com
6.	Mr.M.NARESH KUMAR	Student	9344142375	nareshkumar.m27012003@gmail.com
7.	Mr.M.CHITHARTHA	Student	8438096760	chithartha03@gmail.com
8.	Mr.S.THARUN KUMAR	Student	6379892877	tharunkumarsevahan@gmail.com



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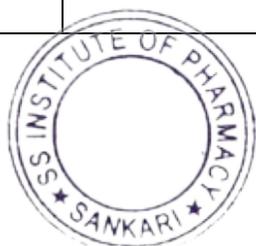
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## OBC CELL

### Role of the Committee

- To educate, enlighten and empower the students of OBC categories in the college to make use of the facilities extended by the Govt. and other agencies for their educational & occupational career.
  - To council and guide OBC students in their academic and other campus-related issues and help them to overcome.
  - To organize seminars and special programmes for students and researchers of OBC section to update their knowledge and skills. Activities
1. To circulate State Government and UGC's decisions about different scholarship programmes.
  2. To communicate with the students and motivate them for better future planning.
- To monitor the working of the remedial Coaching Scheme in the college for OBC students, including Minorities students.
  - To organize and monitor special coaching/training/ remedial coaching scheme in the college for OBC and Minorities students to prepare them for UGC-NET / SLET / JRF / SET / other Competitive Examinations
  - To deal with representations received from Other Backward Classes (OBC) and Minority candidates regarding their admission, scholarships and other similar matters in the college.

S.NO	NAME OF THE COMMITTEE MEMBERS	PROFESSION	POSITION	MOBILE NUMBER
1.	Dr.C.JOTHIMANIVANNAN	Principal	Chairman	9443026056
2.	Mrs.C.KALAISELVI	Professor	Member	9865360236
3.	Mr.M.PRAVEEN KUMAR	Assistant Professor	Member	7092319054
4.	Mr.V.KRISHNA	Student	Student	9345988636
5.	Ms.M.THILAGAVATHI	Student	Student	9787361427



*[Signature]*  
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