



# SS INSTITUTE OF PHARMACY

(A unit of VS Educational & Charitable Trust)

Approved by Tamilnadu Government & Pharmacy Council of India, New Delhi.  
Affiliated to the Tamilnadu Dr. M.G.R. Medical University,  
and The Directorate of Medical Education, Chennai.

Date: 22.03.2024

## MINUTES OF THE MEETING

The following were the proceedings of the meeting:

Regarding the discussion about the functioning of this committee, it was decided that:

- The issues encountered by students and faculty will be communicated to the management through appropriate channels.
- Confidentiality regarding the issues will be upheld.
- The remedial actions implemented will not negatively impact students' careers.
- Each faculty member or discipline will be given an opportunity to present their concerns. Following these discussions, the meeting will be concluded.

The following members were present in the meeting: -

| POSITION        | NAME                 | DESIGNATION         | SIGNATURE |
|-----------------|----------------------|---------------------|-----------|
| Chairperson     | Dr.C.JOTHIMANIVANNAN | Principal           |           |
| Internal member | Mrs.C.KALAISELVI     | Professor           |           |
| Internal member | Mrs.K.SOWNDARYA      | Assistant Professor |           |
| Internal member | Mr.S.PRAVIN KUMAR    | Assistant Professor |           |
| Internal member | Mr.M.PRAVEEN KUMAR   | Assistant Professor |           |
| External member | Mr.V.CHAKRAVARTHY    | Advocate            |           |
| Internal member | Mr.SURIYAPRAKASH     | Student             |           |
| Internal member | Mr.DHATCHANAMOORTHY  | Student             |           |



PRINCIPAL,  
SS INSTITUTE OF PHARMACY,  
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## ACTION TAKEN REPORT

The GRIEVANCE AND REDRESSAL COMMITTEE meeting was conducted on 22<sup>nd</sup> March of 2024.


As per the discussions, the students were requesting the following amenities:

1. Wi-Fi and Internet Access
2. Study Spaces and Libraries
3. Water Maintenance Issues

All the above-mentioned amenities status were mentioned in the below benefits of student's community.

| S.NO | GRIEVANCES                 | ACTION TAKEN   |
|------|----------------------------|--|
| 1.   | Wi-Fi and Internet Access  | The network speed has greatly improved, leading to faster connectivity |
| 2.   | Study Spaces and Libraries | Extend the library hours till 5.30 p.m.                                |
| 3.   | Water Maintenance Issues   | The malfunctioning water coolers have been repaired                    |



  
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