



# SS INSTITUTE OF PHARMACY

*(A unit of VS Educational & Charitable Trust)*

Approved by Tamilnadu Government & Pharmacy Council of India, New Delhi.  
Affiliated to the Tamilnadu Dr. M.G.R. Medical University,  
and The Directorate of Medical Education, Chennai.

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**DATE:10.01.2024**


## **CIRCULAR**

This is to inform you that a meeting is scheduled to take place at the Principal's Cabin at 11:30p.m. All members of the Grievance Redressal Cell Committee are requested to attend the meeting without fail.

Copy to

- All HODs
- Main Notice Board
- Grievance And Redressal Cell Committee
- IQAC



  
**PRINCIPAL,**  
**SS INSTITUTE OF PHARMACY,**  
**KUPPANUR (PO), SANKARI (TK),**  
**SALEM - 637301**



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## MINUTES OF THE MEETING

### THE FOLLOWING WERE THE PROCEEDING OF THE MEETING:

Regarding the discussion on the committee's functioning, the following decisions were made:

- Issues faced by students and faculty will be communicated to the management through appropriate channels.
- The confidentiality of the issues will be preserved.
- Remedial actions will be implemented in a way that does not adversely affect the students' careers.
- Each faculty member or discipline will be provided the opportunity to present their issues.

With these discussions, the meeting came to an end.

The following members were present in the meeting.

POSITION	NAME	DESIGNATION	SIGNATURE
Chairperson	DR.C.JOTHIMANIVANNAN	Principal	
Internal member	MRS.C.KALAISELVI	Professor,HOD/Pharmaceutics	
Internal member	MR.M.PRAVEENKUMAR	Assistant professor/Pharmacology	
Internal member	MR.S.PRAKASH	Assistant professor/Pharmaceutics	
Internal member	MS.M.ABINAYA	Lecturer/Pharmacy	
External member	Mrs.S. RITHIKA	Advocate	
External member	Dr.M.TAMILMOZHI	Registrar /TSPC	
Student representative	MR.M.NARESH KUMAR	Student	
Student representative	MR.M.CHITHARTHA	Student	
Student representative	MR.S.THARUN KUMAR	Student	

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NH-544, Kuppanur (Po), Sankari (Tk), Salem (Dt) – 637301, Tamilnadu, India.

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## **INTERNAL COMPLAINT COMMITTEE**

**Date: 10.01.2024**


The following members were nominated as member of internal complaint committee (Anti-sexual Harassment) for the academic year 2023-2024

POSITION	NAME	DESIGNATION
Chairperson	Dr.C. Jothimanivannan	Principal
Internal member	Mrs.C.Kalaiselvi	Professor
Internal member	Mr.M.Praveenkumar	Assistant Professor
Internal member	Mr.S.Prakash	Assistant Professor
Internal member	Ms.M.Abinaya	Lecturer
External member	Mrs.S. Rithika	Advocate
External member	Dr.M.Tamilmozhi	Registrar /TSPC
Student representative	Mr.M.Naresh kumar	Student
Student representative	Mr.M.Chithartha	Student
Student representative	Mr.S.Tharun kumar	Student

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